

**Pre-bid queries for “Engagement of Consultant for Preparation of Outcome Budget for Government of Himachal Pradesh”**

RFQ no. 83477115

Date: 18.11.2024

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Under Page 4 of the ToR (Work Package 1: Outcome Budget FY 25-26), we understand that the outcome budget has to be prepared for up to 20 Departments. However, considering the scope of work, we are of the view that the allocated time period may require re-alignment to ensure successful completion of the tasks within the engagement duration (240 working days including translation of deliverables). Furthermore, multiple schemes may be implemented by a particular line department.

In this regard, given the level of effort outlined, it may be possible to do a proper outcome budget for at max 5 departments, taking one scheme from each department. However, if the task requires outcome budgets for all 20 departments covering all major schemes, then the level of effort needs to be substantially revised. Will request if this can be considered.

**Response:** The time period is adequate and has been decided based upon the level of effort required based on previous experience and, availability of frameworks for CS and CSS schemes.

We understand that the consultant is required to prepare one guideline for preparing outcome- based budget for the government that can be customised (if needed) by relevant line departments to prepare their own sectoral budgets. Kindly confirm whether our understanding is correct.

**Response:** Understanding is correct.

We understand that the Team Leader need to have experience in public financial management and undertaking various policy related work. In order to undertake this, we would like to request GiZ to consider adding University qualification (Post-Graduate Diploma/Master) in Finance, Economics, Public Finance as well under the Education/ Training (2.1.1) for Team Leader on Page no- 9 of the ToR.

**Response:** This will be considered under “related fields”.

For the position of Expert 1- Monitoring Specialist, we understand that the person has to be based or has to work full time in the project location (Shimla). Hope the understanding is correct. In addition, we would like to understand if the expert is mobilised on full time basis from any other location to Shimla, then whether the per-diem and hotel accommodation can be claimed for that expert (as part of 150 units mentioned in the ToR) since there would be additional expenses for that resource.

**Response:** The expert based out of Shimla can claim only local travel, per diem and hotel accommodation will not be provided.

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**We would like to understand if we need to submit the work orders for the reference projects included in the proposal.**

**Response:** Work orders should be submitted

**We would also like to request an extension of proposal timeline by 2 weeks owing to internal firm level risk and legal compliances.**

**Response:** The bid submission will be extended by 2 weeks.

**Declaration on GWB clauses- Is there any format, kindly share**

**Response:** There is no specific format, the bidder may declare non-involvement in offence in its own letter head.